



Siddhant Dhyani & Associates

Peer Reviewed Firm

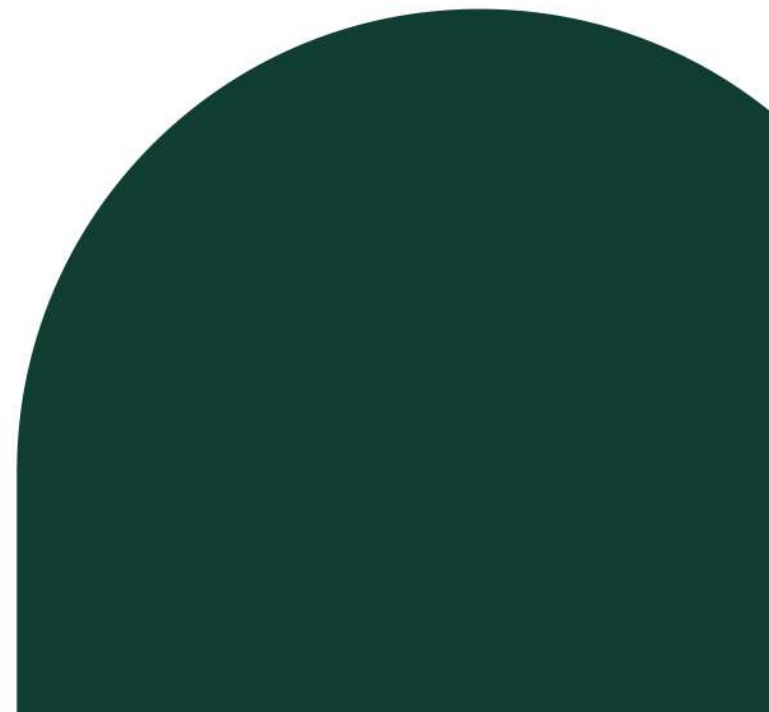
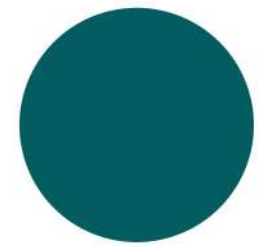
Practicing Company Secretaries

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Compliance Calendar

February 2025



About Us

Siddhant Dhyani & Associates (“SDA”) is a leading Peer Reviewed firm of Company Secretaries based out of Delhi specialising in providing corporate secretarial compliance and advisory services in relation to Corporate Laws & Listing Regulations.

We are a team of professionals with extensive experience across various domains of corporate secretarial and listing laws. With the vision and mission of providing the highest quality of unmatched client experience, our firm provides all kinds of corporate secretarial compliance services ranging from incorporation, due diligence, transaction advisory, compliance health checks, remedial services, compliance retainer services and representation services to Companies, Limited Liability Partnerships (LLP's), Foreign entities, Startups & other forms of business organisation in India.



Simplifying Compliance

CALENDAR

Sr. No.	Provision/Requirement	Relevant Law	Due Date of Compliance/Filing
1	Filing of eForm MGT-7/7A (Extended AGM)	The Companies Act, 2013	28 February 2025
2	Holding of Quarterly Board Meeting	The Companies Act, 2013	28 February 2025
3	Form ECB-2 (If External Commercial Borrowings were raised)	FEMA Regulations	11 February 2025
4	Payment and Filing of PF Return	The EPF & MP Act, 1952	15 February 2025
5	Payment and Filing of ESI Return	Respective state ESI Law	15 February 2025
6	GSTR-1 (Monthly Taxpayers)	Goods & Services Tax Law	11 February 2025
7	IFF under QRMP scheme	Goods & Services Tax Law	13 February 2025
8	GSTR-3B (Monthly Taxpayers)	Goods & Services Tax Law	20 February 2025

CALENDAR

Sr. No.	Provision/Requirement	Relevant Law	Due Date of Compliance/Filing
9	Meetings of Audit Committee, Nomination & Remuneration Committee, Stakeholder Relationship Committee, CSR Committee etc.	The Companies Act, 2013	28 February 2025
10	Regulation 13(3) - Statement on redressal of investor grievances	SEBI (LODR) Regulations, 2015	14 February 2025
11	Regulation 32(1)- Statement of deviation(s) or variation(s) [Listed]	SEBI (LODR) Regulations, 2015	14 February 2025
12	Regulation 32(6)- Report of Monitoring Agency on utilisation of proceeds, if raised [Listed]	SEBI (LODR) Regulations, 2015	14 February 2025
13	Regulation 27(2)(a)- Compliance Report on Corporate Governance	SEBI (LODR) Regulations, 2015	14 February 2025
14	Regulation 30 read with Section V-B of the Master Circular- Disclosure of outstanding default on loans / debt securities	SEBI (LODR) Regulations, 2015	14 February 2025

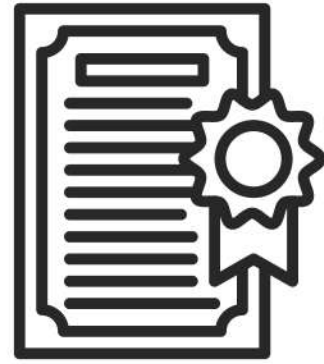
CALENDAR

Sr. No.	Provision/Requirement	Relevant Law	Due Date of Compliance/Filing
15	Filing of Financial results (Q-3) with STX	SEBI (LODR) Regulations, 2015	14 February 2025
16	Submission of Annual Report for all the Organisation of Gurugram under PoSH Act, 2013 *	Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013	28 February 2025

OUR SERVICES



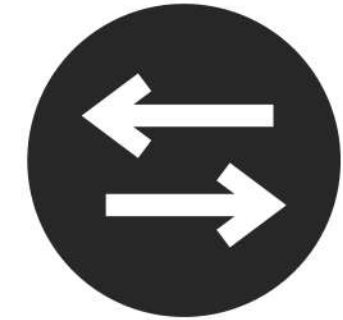
Cosec Compliances



Incorporation Services



Secretarial Audit



Transaction Advisory



FEMA Compliances



Startup Advisory



Representation Services



Due Diligence



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THANK YOU



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DISCLAIMER:

The information contained in this document is provided by “Siddhant Dhyani & Associates” (SDA) for general guidance and is intended to offer valuable insights on relevant matters. While every effort has been made to ensure accuracy, SDA assumes no responsibility for errors or omissions, nor for actions based on the content provided herein. It is recommended to seek professional advice before acting on any information mentioned in this document.