SDA₇ Siddhant Dhyani & Associates Practicing Company Secretaries info@complianceatsda.com +91-8527912311

CONVERSION OF LLP INTO A COMPANY

Prepare & file the below mentioned eForms with

the RoC: Form SPICe+ Part B Hold the meeting of Designated • Form URC-1 Reserve the name of your Once the Company is incorporated, file Partners or Partners of the LLP for proposed company by Form INC-33 the necessary eForm INC-22 & eForm approving the conversion of LLP into filing Form SPICE Part-A Form INC-34 INC-20A with the concerned RoC a Pvt/Public Company • Form INC-9 with the Registrar of Companies (RoC) [CRC] FILE FORM INC-22 & MEETING OF INC-20A **FORM FILING DP/PARTNERS** NAME RESERVATION Reserve ANALYSIS OTHER POST INC. **DOCUMENTATION APPROVAL NEWSPAPER** COMPLIANCES **ADVERTISEMENT**

Analyse the requirements for conversion of your LLP into a company and make prearrangements accordingly such as choosing type of company, subscribers, Directors etc.

Publish Newspaper Ad. in Form URC-2 in EP/VNP seeking objections within 21 says on the said conversion. Further obtain a NoC from the Registrar by filing the said Adv with its office. Prepare the necessary documents such as Statement of Accounts, Declarations and all Incorporation related documents

Once CRC is satisfied with the completeness of the submissions, it will issue a Certificate of Incorporation (Form INC-11) to the company Complete rest of the post incorporation compliances of the Company such as filing of eForms, appointment of auditors etc.